

Chicago Chapter SFPE
Executive Committee Meeting
Monday, January 11, 2010
The William Tell (Holiday Inn), 6201 W. Joliet Rd., Countryside, IL

Minutes

In attendance:

Paul Hart
Marty Pabich
Jim Lemanski
DeAndrea Cooley
Bill Sedlak
Ed Prendergast
Lorin Klein
Jessica Dahl
Terry Pintar
Jeff Nehal
Anthony Forester
Anne Guglielmo
Joe Talbert

Call to Order: The meeting was called to order at 10:00 AM by Chapter President, Jim Lemanski

Approval of Outstanding Meeting Minutes: The minutes from the Executive Committee Meeting on October 5, 2009 (Motion by Jim Lemanski and 2nd by Terry Pintar).

Officer Reports:

President's Report (Jim Lemanski): Jim has forwarded a footer correction for future minutes.

The annual report to National SFPE is due this April. To be completed by Jessica with help from DeAndrea. It will include the slate of newly elected officers and a members list.

Job Responsibilities. The job responsibilities for president and officers were handed out with chapter operations guide and chapter by-laws.

Chapter By-Laws. The chapter by-laws were last updated in 2001 and should be updated every 3 to 4 years. An update will be completed this year with the scholarships from the chapter more defined.

Chicagoland Engineer's Week.

- 1) In addition to providing two judges, the Chapter provides a \$300 prize for "Most Innovative Fire Protection" at the "Future Cities Competition" which was held on January 16th. We voted on and approved our renewal of this award at our Executive Committee meeting in October 2009.

J. Lemanski - President (1st Year); T. Pintar-Vice President (1st Year); D. Cooley -Treasurer (1st Year); J. Hubert-Dahl- Secretary (1st Year); M. Pabich-Past President; W. Sedlak-ECM (2nd Year, 2nd Term); J. Nehal-ECM (2nd Year, 2nd Term); L. Klein-ECM (1st Year, 2nd Term); T. Forester (1st Year, 1st Term).

- 2) We give a \$300 Professional Society donation to the Western Society of Engineers, the organizers of Chicagoland Engineers Week (CEW). With this donation we are given a seat on the dais at the CEW Awards Banquet on February 19th where special honors and awards are announced and handed out (including the winners of the Future Cities Competition). This event is typically attended by the sitting President to represent the Chapter. We voted on and approved our renewal of this donation at our last meeting earlier this month.
- 3) IIT hosts an engineering conference/convention for middle school aged kids at their campus in Wheaton on February 20th. The Chapter typically has a booth at this event with educational materials and related information on Fire Protection Engineering. Joe Talbert has been organizing this on our behalf for the past several years. Besides providing and manning a booth, the Chapter donates \$250 to IIT to help sponsor the event. Jim has moved and Terry Pintar has seconded a motion to again donate \$250 to IIT for our participation in this event. A vote was passed electronically to approve the sponsorship on Jan. 22nd.

The Extinguisher. Kim Mniszewski to be the new editor for the Extinguisher. Kim needs assistance with write ups for meetings that Kim may not be able to attend. Joe Talbert offered to supply the notes from today's meeting.

SFPE 9th International Conference in Chicago 2012. Tom Gray, Marty Pabich, Paul Hart and Jeff Nehal to be on the "feasibility" committee to see if the Chicago Chapter can host the 2012 Conference. Responsibilities are to find out dates and what is to be expected.

Vice President's Report (Terry Pintar): Reporting with Treasurer updates from the past year. Treasurer paper work and authorities passed to DeAndrea. Taxes for last year are up to date, as well as the latest audit this past year. Check signing authority will be given to DeAndrea and Terry.

Treasurer's Report (DeAndrea Cooley): DeAndrea passed on secretary information needed to Jessica.

Secretary's Report (Jessica Dahl): Nothing to report.

Past President's Report (Marty Pabich): Marty noted that the membership needs to be updated with their dues. Only 50% of members are up to date for the past year. There is a drive to incorporate credit card payment capability for dues and chapter meetings on the website. Dues should be increased this year, as we have not increased in a very long time and are behind.

Committee Reports

SFPE/IFPA Products Show (Bill Sedlak): The date is set for March 9th. Speakers have been finalized. The Chapter has a booth with membership and SFPE merchandise. The booth will be attended by Bill, Jim and possibly DeAndrea. The raffle and grand prize have yet to be determined. One idea to increase dinner attendance would be to have a dinner ticket also receives a raffle ticket.

CB&C (Ann Guglielmo): The dinner is set for April 22nd tentatively; there is the chance that this conflicts with the plumbing show.

Programs (Jessica Dahl): The 2009 meetings are set through May this year. The next programs meeting will be held in June.

Education (Jeff Nehal): Jeff noted that a seminar needs to be chosen for this year – a list of possible topics was handed out and to be emailed. August was a suggestion as opposed to November for this year, needs approval.

Fire Service Liaison (Ed Prendergast): Ed Prendergast added that this week's meeting should be attended by some of the Illinois Fire Inspectors members.

Membership (Chris Gates): Chris was not present at the meeting. Marty reported that the membership needs to be updated with their dues. Only 50% of members are up to date for the past year. There is a drive to incorporate credit card payment capability for dues and chapter meetings on the website. Dues should be increased this year, as we have not increased in a very long time and are behind.

National Liaison (Tom Gray): Tom was not present at the meeting.

IIT Engineers Week (Joe Talbert): Engineers week for IIT will be held Feb. 20th. The Fire Simulator training module hopefully will be borrowed from Reliable. Information will be sent out to the membership for volunteers to help Joe and Tom. As we have done in the past, the Chapter will help sponsor IIT's event with a \$250 donation.

Golf Outing (Nick Ozog): Nick was not present. The date is tentatively set for July 21st. A location still needs to be finalized.

Awards Nominations: Jim Lemanski and Carl Baldassarra will be on the committee this year.

Website (Bert Cohn): Bert was not present at the meeting.

Scholarship (Nick Ozog): Nick was not present at the meeting.

Adjournment: Meeting adjourned at 11:30 AM. (Motion by Jim Lemanski, 2nd by several, all in favor.)

Respectfully submitted,
Jessica Dahl, Chicago Chapter Secretary
Jan 19th, 2010